



ADUR & WORTHING
COUNCILS

**Adur Executive Member for
Resources, Worthing Executive
Member for Digital & Environmental
Services**

**Decision Ref No. JAW/012/20-21
Date of Decision: 14 October 2020**

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email democratic.services@adur-worthing.gov.uk

Record of Decision: JAW/012/20-21 New Contract for MFDs - Copiers & Printers			
Decision taken by: Adur Executive Member for Resources, Worthing Executive Member for Digital & Environmental Services			
Declaration of Disclosable Pecuniary Interests: WBC Executive Member for Digital & Environmental Services: I hereby confirm that I do not have any disclosable pecuniary interest in this item. ADC Executive Member for Resources : I hereby confirm that I do not have any disclosable pecuniary interest in this item.			
Decision: New Contract for MFDs – Copiers & Printers			
Key Decision: Yes			
Reason For Decision: WBC Executive Member for Digital & Environmental Services: In order to provide a proportionate printing service that reduces the need for a minimum number of printed pages to produce value. I am reassured that the reduction in print demand since COVID has been taken account of in this procurement process and that there have been appropriate environmental considerations. ADC Executive Member for Resources: I am happy to agree with the recommendations for the reasons outlined in the report.			
Alternative Options Considered: WBC Executive Member for Digital & Environmental Services: Notwithstanding the reduction in print demand we do require internal printing services to efficiently deliver for our residents. Not replacing the printers was considered but ruled out for the reason given. ADC Executive Member for Resources: None			
Other Matters Considered:			
Legal Advice and Issues	x	Financial Advice and Issues	x

Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		

Consultation:

This report was circulated to Councillors, and published on the Council's website on 24 September 2020. The following consultation responses were noted by the decision maker:
WBC Executive Member for Digital & Environmental Services: No representations were made to me in relation to this decision.
ADC Executive Member for Resources: I have received no Consultee responses.

Background Papers: None

Contact Officer:

Jan Jonker
Head of Customer & Digital Services

jan.jonker@adur-worthing.gov.uk

Call-in: The call-in deadline for this decision will be 5:00pm on 21 October 2020



Signed:

Date: 14 October 2020

Name: Councillor Angus Dunn, ADC Executive Member for Resources



Signed:

Date: 1 October 2020

Name: Councillor Edward Crouch, WBC Executive Member for Digital & Environmental Services

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